

REGISTERED COMPANY NUMBER: 09044373 (England and Wales)
REGISTERED CHARITY NUMBER: 1158640

REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020
FOR
DEMENTIA SUPPORT

DEMENTIA SUPPORT

CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

	Page
Report of the Trustees	1 to 12
Report of the Independent Auditors	13 to 15
Statement of Financial Activities	16
Balance Sheet	17
Cash Flow Statement	18
Notes to the Cash Flow Statement	19
Notes to the Financial Statements	20 to 33

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2020

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charity (then named Chichester Dementia Support Group) was started in 2014 by a group of local people who had been personally touched by dementia.

According to the Department of Health there are 850,000 people with dementia in the UK costing the economy around £26.3 billion a year - 52% of people in the UK know someone who has a diagnosis. One million people in the UK will have dementia by 2025 and this will increase to 2 million by 2050. 1 in 3 people born this year will develop dementia in their lifetime.

At the heart of the Government's National Dementia Strategy is a drive to raise awareness of the disease, deliver early diagnosis and support to individuals and collaboration with a wide range of organisations. The most recent Health and Social Care data from the West Sussex Public Health Observatory shows that locally 5,500 people are living with dementia in the Dementia Support catchment area.

The results of the Charity's feasibility study in 2014 into the provision of Dementia Care Services in the local area revealed that people living with dementia, their carers and families felt that navigating the complex journey created by the early stages of dementia care was extremely difficult. Interviews with local support groups highlighted the need for a collaborative service and a clear desire among those affected to keep active and remain at home, close to their families, for as long as possible. This research also exposed that the provision of dementia services locally was fragmented, and they were disconnected from one another. Following a consultation process, it was agreed that significant benefits could be derived from offering a dedicated, purpose-built facility that would allow all aspects of dementia care to be provided and coordinated from a central location. The concept of Sage House was created.

The aim was, and remains, to work alongside existing organisations to bring together and enrich their offering and the services they provide and to ultimately provide exceptional dementia care in the West Sussex area including Chichester, Bognor Regis, Selsey and the Witterings to the South, Emsworth up to Midhurst in the West, Petworth and bordering along the River Arun down to the West of Littlehampton.

Our goal was to develop a definitive integrated model in continuing care for people with dementia as well as provide full support for families and carers.

Dementia Support entered into a fundraising campaign in early 2016 to renovate an old call centre in Tangmere near Chichester in West Sussex with a target of raising £1.74 million and Sage House, was officially opened by HRH The Countess of Wessex on the 8th May 2018.

Our Vision is a society where dementia is wholly understood and accepted, enabling people living with dementia to be fully supported throughout the whole of their journey from pre-diagnosis to end of life.

The charity aims to make a positive difference and improve outcomes for people living with dementia in Chichester and West Sussex initially with the ultimate aim to set in place a template that can be replicated across the Country.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2020

ACHIEVEMENT AND PERFORMANCE

Charitable activities

As we write this, we are in the midst of the coronavirus pandemic. Reflecting back to life before, it seems like a distant memory as we have been so very busy responding to customer needs at what is, of course, a very challenging time. It cannot however take away from the amazing things that we achieved in 2019-2020.

The specific aims for 2019-2020 were:

- To consolidate the services within Sage House and develop and implement a range of monitoring tools to measure the outcomes achieved for customers.
- Complete in-depth research into the needs within the local community, consulting closely with those unable to easily visit Sage House and develop plans to expand our various services into the community in line with our findings.
- Complete a review of our processes and procedures for volunteer recruitment and management to ensure that our approach was developed in a planned and strategic way.
- Develop plans for services that would meet the needs of those with young onset dementia.
- Continue to develop the blueprint of our hub model to demonstrate and maximise the benefit and positive outcomes for people affected by dementia and to support the development of a model that can be replicated elsewhere.

In stark contrast to what is generally available, our innovative approach brings all dementia services into one welcoming, accessible and inclusive hub that puts the needs of those affected at the heart of everything we do. Sage House offers a range of dementia-specific services, from group activities, respite care, to a quiet hair salon and accessible community café. It has been designed to minimise confusion, with colour-coded zones reflecting the different services we offer.

This last year has seen Sage House build a community of valued customers, partner agencies and supporters to become the central hub we envisioned. The team has worked tirelessly to reach as many people as possible in the local area affected by dementia and memory loss. We couldn't do this without the amazing assistance of our volunteers, who support the staff team in all areas of the charity.

As well as providing advice, personal care and meaningful activities for people with dementia, we have provided support for carers, including our Wayfinding Service, a formal carers group, alongside more informal networks and peer support; delivering holistic support for carers and families.

Having had a successful year, at the end of March 2020 the country was put in lockdown and, following government guidance, we had to temporarily close the physical doors to Sage House transferring services to online and telephone provision.

In 2019-2020 however we directly benefitted 1,552 people

- **388 people living with dementia accessed our services**
- **1,164 carers and family members were supported**
- **90% of our customers agree or strongly agree that we have helped to reduce the loneliness and social isolation they were experiencing**

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2020

Wayfinding Service

Our unique Wayfinding Service has provided free, personalised support and guidance to anyone, with or without a dementia diagnosis. Advice is best provided face-to-face, however since the Covid-19 pandemic we have expanded phone and email support. The service is personalised to individual circumstances with no time limit. We are there when people need us. Issues vary and this year we have helped people with challenges such as behaviour changes, accessing benefits, home adaptations, and help to navigate the complex social care system.

Throughout 2019-2020 we:

- Worked to raise awareness of the Wayfinding Service and how to access it. One way was to take our pink Wayfinding sofa on tour, visiting towns and villages around Chichester. We talked to people about dementia, answered questions and booked in appointments all over our geographic area, on high streets and outside of local village shops.
- Trialled the use of a bespoke outcomes star within the service to help us measure the impact achieved and developed other monitoring tools to ensure we can effectively measure the impact of the service going forwards.
- Tuned our model of daily Chatter Tables, facilitated by volunteers to bring people together to talk about anything and everything to tackle social isolation and loneliness. 832 volunteer hours were spent on Chatter Tables throughout the year.

Sage House Day Breaks Service

The Day Breaks respite service continues to provide specialist and personalised day care for those with dementia and respite care for families. All customers are encouraged to participate in meaningful activities, physical exercise and engage with each other, staff and volunteers. Each day the team respond to the interests of those attending, for example a moment listening to something on the radio that was talked about. With the impact of coronavirus we adapted the service to provide activities using technology such as Zoom, including virtual coffee mornings, quizzes, exercise classes and mental wellbeing support.

Throughout 2019-2020:

- We expanded our Day Breaks service and ensured it met the needs of those attending. **110 people** living with dementia have benefited this year, with people using the service for an average of eight and a half months. 39 people attended for more than 12 months, with 4 customers accessing Day Breaks for the two years since we launched in April 2018. From September 2019 we increased capacity, to **welcome 15 customers per day**.
- We developed our monitoring and evaluation of Day Breaks which demonstrates that we have been able to provide day care for customers that has meant their carer has delayed accessing a care home for them. Holding people in our service with significant needs was not initially anticipated and consequently we are now looking at how we can provide additional services to those with higher support needs going forwards.

5,479 Day Breaks sessions were delivered in 2019-2020 with a monthly average of 38 people attending.

The cost for a whole day is £10 - £65 dependent upon an individual's financial situation with the balance subsidised by the charity. We provide a range of personal care services such as assisted bathing, feeding and medication administration and ensure our staffing ratios are maintained at one member of staff for three customers.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2020

In a recent customer and carer survey we found:

- 53% of customers agree or strongly agree that our service have helped delay the decline in the person living with dementia.
- 86% of customers agree or strongly agree that we have helped to minimise the chance of crises.

Wellbeing Activities

Throughout 2019-2020 our diverse programme of wellbeing activities continued to expand, responding to customer suggestions; offering fresh activities focused on creative, physical, social and musical activities. We continued to welcome external partners, professionals and visitors from the local community to support our activity programme.

We worked closely with Tangmere Primary School. The children have enjoyed visits to Sage House and joined our customers in reading groups and on walks. We welcomed the cast of This Is My Family from Chichester Festival Theatre, who joined in a quiz and singing session at Sage House. These activities are hugely beneficial, encouraging genuine social interaction. We have seen our activities have helped people to live well and retain their independence for longer, delaying the need for residential care.

We also ran our Memory Matters course for people diagnosed with dementia. This year 24 people completed the Memory Matters course, helping them understand how to maintain their independence for as long as possible.

Throughout 2019-2020:

- We developed a range of activities with our customers to reduce loneliness and isolation. Activities delivered included art sessions, a Veterans group, guided reminiscence and singing. The ever-popular social group, 'Tea at Tangmere' gives people time to play games, do puzzles and colouring. Specialist talks have been delivered as part of the Veterans group with topics such as the Ghurkha's, D-Day and the SOE/French Resistance. They are very popular and continue to contribute to our aims of improving wellbeing and reducing social isolation.
- A key focus for the year was to develop a range of activities with our customers to improve physical and mental wellbeing. Physical activity sessions included Chairrobics, Move2Music and Tai Chi. We have worked with external partners to deliver specialist sessions, including live music from Dawn Gracie, the Charlalas and Vintage Candy.

Personal Care

An integral part of Sage House are the personal care services available; hairdressing, bathing and therapies. The popularity of the dementia friendly hairdressers is largely because of professional hairdresser Shaun who has been offering haircuts at Sage House since we first opened the salon. We were delighted when Shaun won Volunteer of the Year at the Best of Sussex Community Awards.

We delivered 510 haircuts during the year.

Partner agencies have referred many people to our purpose-built bathroom, which is open to all. One man who had recently undergone an amputation could not get in and out of his bath at home and needed the help of a hoist. Being able to have a regular bath has given him an opportunity to relax and has improved his mobility as well as having a positive effect on his mental wellbeing. As well as having a bath, he has met new people through Daisy's café and developed additional support networks.

343 baths have taken place in Sage House throughout the year.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2020

In June 2019, we celebrated Carers Week by giving our carers some time out and treating them with specially selected goodie bags and our Grand Afternoon Tea. With support from Chichester College beauty therapy students we offered pampering with massages and manicures for all our carers.

Throughout 2019-2020:

- We worked with partner organisations to promote the use of the bathing facilities at Sage House. This helped increase the number of customers using the bathroom facilities in the year.
- We continued to offer a range of therapy and treatment sessions, including massage and Reiki. Over the year we have delivered 41 treatment sessions. It has been challenging to establish ongoing partnerships with businesses and salons able to volunteer these services on a regular basis.

Outreach - Sage Communities

We worked throughout 2019/2020 to expand our services to reach those in the community unable to access services at Sage House, alongside those with early onset dementia. We successfully secured a grant from The National Lottery to develop and pilot "Sage Communities". Following customer consultation and working in partnership with local GP surgeries we identified two outlying areas with little other service provision, namely the Witterings and Petworth. We had literally launched our services in these areas in the week before coronavirus hit and lockdown halted our plans.

We hope that early in 2021 we can revisit this work to relaunch it.

Daisy's Community Café

Daisy's café is at the heart of Sage House and we worked hard to create a community café that helps to break down the barriers associated with dementia. As well as providing a source of income generation for the charity, the café is important in achieving our aim of creating a dementia friendly community.

This year the café was central for us to address social isolation and the vulnerability experienced when living with dementia. In December we ran Christmas lunches over two Sundays, creating precious memories for our customers and those in the wider community. These were extremely popular, and 120 people enjoyed these special festive moments.

Throughout 2019-2020:

- Over the year the number of café customers steadily increased. As well as serving customers who are accessing services at Sage House we welcomed customers from the local community, including lunch for local office staff and coffee for school mums. Before lockdown and the forced closure of the café, it was becoming a meeting place of choice for local people.
- We have been working to ensure the products served in the café are sustainable, that we use local produce and provide healthy choices for our customers. We acknowledge that we have some way to go in meeting this objective but are committed to our environmental and sustainable goals.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2020

Supporting Carers and creating dementia friendly communities

We believe that the support we provide to carers is vital for them to reclaim some control of their lives and access other support services. The work we do with community partners helps us create communities that are dementia aware, which in turn helps carers in their everyday lives. This year we continued to deliver Dementia Friends sessions in partnership with the Alzheimer's Society and our own Dementia Friends Champions. As well as delivering our own Empowering Carers course for carers and families, providing them with practical advice and knowledge of dementia and dementia-related care.

To mark World Mental Health Day in February we hosted an information day for carers in partnership with other organisations. Our Time to Talk day facilitated networking of 32 attendees with 17 organisations, including information from Citizens Advice Bureau, Age UK, the Samaritans, West Sussex MIND, The Co-op Funeral Care and many others.

Throughout 2019-2020:

- We continued to expand and further develop partnerships across our area to support carers in the community. As Chair of the Chichester Dementia Action Alliance we hosted the meetings at Sage House. We also developed partnership working with Carers Support West Sussex, the Alzheimer's Society, MIND, Carers Health Team, NHS Living Well and Crisis teams and WSCC Adult Social Services; and have continued to offer regular specialist clinics at Sage House.
- 22 people benefited from our Empowering Carers course delivered at Sage House. We ran the course four times during the year. Unfortunately, the last course was cancelled half way through due to the coronavirus pandemic.
- Through all our activities we have continued to support the local community to become dementia aware. The Wayfinding Team delivered talks, provided advice and advocacy on behalf of customers with a variety of organisations, from GP surgeries, care homes, bus companies and retail stores. We work with community groups and the general media to raise awareness of the charity and challenge the barriers to talking about dementia.
- We have maintained our partnership with the University of Chichester and have worked with them on research projects. This year we were able to support 2 student placements and 2 apprenticeships.

Maintaining Independence - The Smart Zone

A key focus of our work is that we can support families so that their loved one with dementia is able to maintain as much independence for as long as possible.

Some of this is through the support we provide and the activity sessions that keep people healthy, active and engaged with the world. Alongside this we offer technological solutions to help people manage some of the challenges that dementia can bring. Working in partnership with Carers Support Equipment Service and the company Wellbeing, our Smart Zone displays the most helpful technology and equipment so that carers can see what is on offer and choose solutions that are the most appropriate for their circumstances.

This year we ran two Be Smart Be Safe days, promoting the opportunities of independent living and the technical solutions on offer. The feedback received from these events was positive and customers successfully signed up for equipment to support their needs.

Fundraising activities

There have been a wide variety of fundraising events throughout the year organised by supporters, individuals, clubs and organisations. Dementia Support is very grateful to everyone for their support.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2020

ACHIEVEMENT AND PERFORMANCE

Trustees, Staffing & Volunteers

Dementia Support started the year with a staff team of 23 which increased to 27 by the year end in order to accommodate the growth of Sage House in supporting people living with dementia and their families. This included two apprentices.

The charity's operational affairs were managed by Chief Executive, Sally Tabbner with the support of the following senior management team:

Martha Pusey	Head of Sage House
Isla Lewis	Service Development Manager
Lisa Oeder	Head of Fundraising

The past year has seen the charity build up a vital volunteer network who do so much for the charity. We have developed a thorough induction and training programme, a full suite of policies and a volunteer handbook.

The Trustees would like to record their huge appreciation and thanks for the vast contribution made by the volunteers that are registered with Dementia Support. Volunteers provide support throughout Sage House in the café, reception & administration roles, by offering support and advice in Wayfinding as well as leading or supporting various activities, attending Committees or Board Meetings or being there at the many fundraising events that take place each year. The charity cannot emphasise enough that without our volunteers efforts, Dementia Support would not be able to provide the range and quality of the services that it is able to.

FINANCIAL REVIEW

Principal funding sources

The charity's funding is dependent on the donations received as a result of its fundraising activities. The charity has appointed a small fundraising team to help achieve its funding goals and seek out parties willing to make donations towards the charity's objectives and activities.

Investment policy and objectives

The trustees have considered the most appropriate policy for investing surplus funds and has decided that bank deposits are the most appropriate for the charity's current needs.

Reserves policy

The trustees have considered the future funding needs and commitments of the charity and deem it prudent to hold general unrestricted reserves equivalent to 6 months overheads at any time.

Fund activity

At the end of the year the charity had closing funds of £1,493,589 (2019: £1,271,799). This was made up of £607,467 (2019: £1,271,510) unrestricted revenue reserves available for the general running costs of the charity, £103,499 (2019: £289) restricted revenue reserves whose use is already predetermined, and £782,623 (2019: £Nil) unrestricted capital reserves which are in the form of the assets essential to the running of the charity, and therefore not available to meet the general running costs of the charity.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2020

FUTURE PLANS

As a result of the Coronavirus, it is fair to say that a significant objective for the charity in 2020-2021 will be responding to our customer's needs during this time and then rebuilding face to face service when guidance allows.

It was heart breaking when we had to temporarily pause our face to face services at the start of lockdown in March 2020. We worked hard to quickly adapt and ensure we continued to offer the best support possible to our customers. Our Wayfinder and Day Breaks staff provided continual support by phone and email, we supported vulnerable people self-isolating, distributed wellbeing and activity packs, and offered social opportunities online.

Despite this the charity continue to focus upon the future and have set the following objectives for 2020/2021:

Day Breaks

1. To adapt the service to reflect the impact of coronavirus, to ensure we can continue to provide care and support remotely to existing Day Breaks customers.
2. To adapt delivery of the Day Breaks service to ensure it is compliant with safety protocols in relation to coronavirus.
3. To re-establish the Day Breaks service face-to-face in Sage House to continue to deliver respite care.

Wellbeing Activities

1. To develop a range of virtual activities for customers to access remotely, to help reduce loneliness and isolation.
2. To ensure that activities delivered from Sage House continue to offer choice for people to increase their physical and mental well-being.

Personal Care

1. Expand the availability of the bathroom facilities in Sage House to meet customer demand.
2. Increase the number of business partnerships to provide a wide range of therapy treatments.
3. To expand the availability of hairdressing to increase the number of days the salon is operational.

Outreach

1. To establish an outreach service in three rural locations in West Sussex.
2. To pilot a range of supported community-based activities as part of the outreach service.
3. To review the success of this service with a view to roll-out into a further three locations.

Café

1. To re-establish the café as central to the local community for both residents and businesses following its closure due to coronavirus.

Maintaining Independence

1. To provide a range of technology and equipment to help carers look after their loved one safely, extending someone's independence and ability to remain living at home.
2. To continue to provide advice and guidance to customers considering telecare options by developing a working partnership with NRS Telecare service.
3. To investigate the use of Apps in daily living for people living with dementia.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2020

The charity aims to make a positive difference and improve outcomes for people living with dementia in Chichester and West Sussex initially with the ultimate aim to set in place a template that can be replicated across the Country. It will therefore be reviewing and finessing its blueprint during 2020/2021 to identify next steps and ultimately develop the plan to fulfil its ambition to achieve this.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a limited company, limited by guarantee, as defined by the Companies Act 2006. It is controlled and governed by its Memorandum and Articles of Association.

The charity was incorporated on 16 May 2014 and registered as a charity on 23 September 2014. In the event of the company being wound up, members are required to contribute an amount not exceeding £1.

Recruitment and appointment of new trustees

The directors of the charity are also charity trustees for the purposes of charity law. Under the requirements of the Memorandum and Articles of Association, a third of all directors must retire from office each year. They may be re-elected and the directors may also appoint new directors pursuant to the provisions of the Articles of Association.

The work of the charity is almost entirely devoted to those affected by dementia. As a result, the board of trustees seek to ensure that representatives from this group and from those who assist them, are members of the board. In addition, every effort is made to include those with business and general medical skills on the board.

Organisational structure

The charity's Memorandum and Articles of Association stipulate that there should be no less than three trustee directors, but does not restrict to a maximum.

The day to day running of the charitable company is overseen by Chief Executive Officer who reports to the board of trustees.

Induction and training of new trustees

Any individual wishing to be a trustee director must complete and sign a declaration of their willingness to be appointed, must be over the age of 18 years, and not be disqualified from being a director or trustee.

Potential trustee directors are invited to attend a regular board meeting and are welcome to ask questions about any aspect of the charity's work. They are invited to make a short presentation on the skills they would bring to the Board and how they would contribute to its deliberations and decision making. They are also provided with copies of the Charity's published literature and a copy of the Memorandum and Articles of Association.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2020

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The Board of Trustees are responsible for overseeing the charity's risk management activities, but these are identified, reviewed and monitored by our committees. The Board manages the process through a Strategic Risk Register which is updated on an ongoing basis by the CEO and reviewed at each Board of Trustee meeting.

Strategic Risks are identified by committees to review mitigations and consider new risks which include those of external influence. These are the high-level risks that could prevent Dementia Support from meeting its overall objectives. Each risk is described, giving the scenario under which, it may occur and assessed in terms of the impact it would have on the organisation and the likelihood of it occurring, given the current controls and mitigation plans in place. Actions required to further mitigate the risk are identified.

All risks and actions are assigned to a committee. The 'risk appetite' of the charity is described by the rating attributed - risks with an Impact-Likelihood score above the threshold are priority risks and require immediate action and close monitoring at both committee and Board of Trustee level. Risks sitting below the threshold are of lower priority but continue to be monitored and assessed throughout the year by the committee.

Review of public benefit

In setting out our objectives and planning our activities, the trustees have given careful consideration to the Charity Commission's general guidance on public benefit and in particular to its supplementary public benefit guidance on fee charging.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

09044373 (England and Wales)

Registered Charity number

1158640

Registered office

Sage House
City Fields Way
Tangmere
West Sussex
PO20 2FP

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2020

Trustees

Mrs S M Ahern Trustee
Mrs S K Kelly Trustee
Mrs L F S Langmead Trustee (resigned 14.6.19)
Mrs R J Randell Trustee (resigned 12.6.20)
A J Wickins Trustee
R C Gogarty Trustee (resigned 28.8.19)
Dr A Childs Trustee
K A Watson Trustee
K A Coppard Trustee
Ms T Kelly Trustee
D J Miles Trustee (resigned 26.4.19)
M E Harris Trustee
C Thornhill Trustee (appointed 14.2.20)
A Fellingham Trustee (appointed 10.1.20)
Ms P L Nesbit (appointed 25.9.20)

Company Secretary

K A Coppard

Auditors

Robert Sadler BSc FCA
Institute of Chartered Accountants in England and Wales
Robert Sadler and Company Ltd
30B Southgate
Chichester
West Sussex
PO19 1DP

Accountants

James Todd & Co Limited
1 & 2 The Barn
West Stoke Road
Lavant
Chichester
West Sussex
PO18 9AA

Bankers

National Westminster Bank Plc
Chichester Branch
5 East Street
Chichester
West Sussex
PO19 1HH

COMMENCEMENT OF ACTIVITIES

The charity commenced activities on 16 May 2014 and achieved official charitable status with the Charities Commission on 23 September 2014.

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2020

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of DEMENTIA SUPPORT for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Robert Sadler and Company Ltd, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 23 November 2020 and signed on its behalf by:

A J Wickins - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
DEMENTIA SUPPORT

Opinion

We have audited the financial statements of DEMENTIA SUPPORT (the 'charitable company') for the year ended 31 March 2020 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2020 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
DEMENTIA SUPPORT

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
DEMENTIA SUPPORT

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Robert Alistair Sadler FCA (Senior Statutory Auditor)
for and on behalf of Robert Sadler and Company Ltd
30B Southgate
Chichester
West Sussex
P019 1DP

23 November 2020

DEMENTIA SUPPORT

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2020

				Year Ended 31.3.20	Period 1.6.18 to 31.3.19
	Notes	Unrestricted funds £	Restricted funds £	Total funds £	Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	580,782	32,667	613,449	532,877
Charitable activities	5				
Dementia support service		232,936	172,683	405,619	85,808
Other trading activities	3	66,317	-	66,317	36,577
Investment income	4	18,649	-	18,649	9,915
Total		898,684	205,350	1,104,034	665,177
EXPENDITURE ON					
Raising funds					
Raising donations and legacies	6	171,589	-	171,589	96,757
Other trading activities	7	68,194	-	68,194	49,774
		239,783	-	239,783	146,531
Charitable activities	8				
Dementia support service		541,122	101,339	642,461	472,865
Total		780,905	101,339	882,244	619,396
NET INCOME		117,779	104,011	221,790	45,781
Transfers between funds	19	800	(800)	-	-
Net movement in funds		118,579	103,211	221,790	45,781
RECONCILIATION OF FUNDS					
Total funds brought forward		1,271,510	289	1,271,799	1,226,018
TOTAL FUNDS CARRIED FORWARD		1,390,089	103,500	1,493,589	1,271,799

The notes form part of these financial statements

BALANCE SHEET
31 MARCH 2020

	Notes	Unrestricted funds £	Restricted funds £	31.3.20 Total funds £	31.3.19 Total funds £
FIXED ASSETS					
Tangible assets	14	782,624	-	782,624	835,496
CURRENT ASSETS					
Stocks	15	-	-	-	829
Debtors	16	32,329	-	32,329	6,374
Cash at bank and in hand		619,013	103,499	722,512	479,161
		<hr/> 651,342	<hr/> 103,499	<hr/> 754,841	<hr/> 486,364
CREDITORS					
Amounts falling due within one year	17	(43,876)	-	(43,876)	(50,061)
		<hr/>	<hr/>	<hr/>	<hr/>
NET CURRENT ASSETS		<hr/> 607,466	<hr/> 103,499	<hr/> 710,965	<hr/> 436,303
TOTAL ASSETS LESS CURRENT LIABILITIES		<hr/> 1,390,090	<hr/> 103,499	<hr/> 1,493,589	<hr/> 1,271,799
NET ASSETS		<hr/> <hr/> 1,390,090	<hr/> <hr/> 103,499	<hr/> <hr/> 1,493,589	<hr/> <hr/> 1,271,799
FUNDS	19				
Unrestricted funds				1,390,090	1,271,510
Restricted funds				103,499	289
TOTAL FUNDS				<hr/> <hr/> 1,493,589	<hr/> <hr/> 1,271,799

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 23 November 2020 and were signed on its behalf by:

A J Wickins - Trustee

DEMENTIA SUPPORT

CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2020

		Year Ended 31.3.20 £	Period 1.6.18 to 31.3.19 £
	Notes		
Cash flows from operating activities			
Cash generated from operations	1	248,717	182,939
Net cash provided by operating activities		248,717	182,939
Cash flows from investing activities			
Purchase of tangible fixed assets		(6,297)	(23,411)
Interest received		931	396
Net cash used in investing activities		(5,366)	(23,015)
Change in cash and cash equivalents in the reporting period		243,351	159,924
Cash and cash equivalents at the beginning of the reporting period		479,161	319,237
Cash and cash equivalents at the end of the reporting period		722,512	479,161

The notes form part of these financial statements

DEMENTIA SUPPORT

NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 MARCH 2020

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	Year Ended 31.3.20 £	Period 1.6.18 to 31.3.19 £
Net income for the reporting period (as per the Statement of Financial Activities)	221,790	45,781
Adjustments for:		
Depreciation charges	59,169	46,362
Interest received	(931)	(396)
Decrease/(increase) in stocks	829	(829)
(Increase)/decrease in debtors	(25,955)	112,093
Decrease in creditors	(6,185)	(20,072)
Net cash provided by operations	<u>248,717</u>	<u>182,939</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.19 £	Cash flow £	At 31.3.20 £
Net cash			
Cash at bank and in hand	<u>479,161</u>	<u>243,351</u>	<u>722,512</u>
	<u>479,161</u>	<u>243,351</u>	<u>722,512</u>
Total	<u>479,161</u>	<u>243,351</u>	<u>722,512</u>

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The accounts are prepared in sterling (£), which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

Going concern

As the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. The trustees therefore continue to adopt the going concern basis of accounting in preparing the financial statements.

Income

All income is recognised in the Statement of Financial Activities once the charity has legal entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Donations and all other receipts from fundraising are reported gross and the related fundraising costs are reported in other expenditure.

Investment income is accounted for when receivable.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

Expenditure on charitable activities includes all expenditure directly relating to the objects of the charity.

Expenditure on the raising of funds represents expenditure incurred in generating income to finance the charity's activities and governance.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - Straight line over 5 years

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2020

1. ACCOUNTING POLICIES - continued

Tangible fixed assets

Computer equipment - Straight line over 3 years

All computer software purchased by the charitable company is treated as revenue expenditure in the period in which it is incurred given that it is deemed to have no redeemable future value.

The improvements to the property leased by the charitable company are depreciated in line with the remaining lease term. The lease started in June 2016 and has a term of 25 years.

It is the charitable company's policy to capitalise assets with initial costs in excess of £250 only.

Stocks and work in progress

Stocks are stated at the lower of cost and net realisable value, after making allowance for obsolete and slow-moving items. Costs, which comprise direct production costs and an appropriate allocation of overheads, are based on the method most appropriate to the type of inventory class, but usually on a first-in-first-out basis. Net realisable value is based on the estimated selling price less any estimated completion or selling costs.

When stocks are sold, the carrying amount is recognised as an expense in the period in which the revenue is recognised. Any write-down of stocks to net realisable value and all losses are recognised as an expense in the period in which the write-down or loss occurs.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

DEMENTIA SUPPORT

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2020

1. ACCOUNTING POLICIES - continued

Employee benefits

Any termination benefits paid to employees are recognised immediately as an expenses when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2. DONATIONS AND LEGACIES

	Year Ended 31.3.20 £	Period 1.6.18 to 31.3.19 £
Donations	566,840	499,325
Gift aid	21,609	33,552
Legacies	25,000	-
	<u>613,449</u>	<u>532,877</u>

3. OTHER TRADING ACTIVITIES

	Year Ended 31.3.20 £	Period 1.6.18 to 31.3.19 £
Café	54,385	33,201
Shop	691	452
Hairdressers	5,499	1,904
Facilities hire	4,368	-
Christmas cards	604	1,020
Book of poems	770	-
	<u>66,317</u>	<u>36,577</u>

DEMENTIA SUPPORT

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2020

4. INVESTMENT INCOME

	Year Ended 31.3.20 £	Period 1.6.18 to 31.3.19 £
Rent	17,718	9,519
Bank interest	931	396
	<u>18,649</u>	<u>9,915</u>

5. INCOME FROM CHARITABLE ACTIVITIES

	Year Ended 31.3.20 £	Period 1.6.18 to 31.3.19 £
Day care and activities	162,301	83,112
Grants	243,318	2,696
	<u>405,619</u>	<u>85,808</u>

Grants received, included in the above, are as follows:

	Year Ended 31.3.20 £	Period 1.6.18 to 31.3.19 £
Chichester University	-	2,696
Hummingbird Trust	50,000	-
Bersted Parish Council	200	-
Chichester District Council	10,000	-
HMRC Coronavirus Job Retention Scheme	2,185	-
The National Lottery Community Fund	49,863	-
The F Glenister Woodger Trust	50,000	-
Ernest Kleinwort Charitable Trust	20,000	-
Gerald Micklem Charitable Trust	10,000	-
Woodroffe Benton Foundation	750	-
Pixel Fund	5,320	-
Friarsgate Trust	12,500	-
The CARE Badge CIC	2,500	-
Grocer's Charity Memorial Fund	5,000	-
Peacock Charitable Trust	15,000	-
Wates Foundation	10,000	-
	<u>243,318</u>	<u>2,696</u>

DEMENTIA SUPPORT

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2020

6. RAISING DONATIONS AND LEGACIES

	Year Ended 31.3.20 £	Period 1.6.18 to 31.3.19 £
Staff costs	164,315	92,024
Fundraising costs	7,274	4,733
	<u>171,589</u>	<u>96,757</u>

7. OTHER TRADING ACTIVITIES

	Year Ended 31.3.20 £	Period 1.6.18 to 31.3.19 £
Purchases	18,353	11,634
Staff costs	47,487	38,140
Christmas cards	338	-
Book of poems	2,016	-
	<u>68,194</u>	<u>49,774</u>

8. CHARITABLE ACTIVITIES COSTS

	Direct Costs £	Support costs (see note 9) £	Totals £
Dementia support service	<u>235,000</u>	<u>407,461</u>	<u>642,461</u>

DEMENTIA SUPPORT

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2020

9. SUPPORT COSTS

	Management	Finance	Governance costs	Totals
	£	£	£	£
Dementia support service	384,344	11,936	11,181	407,461

Support costs, included in the above, are as follows:

Management

	Year Ended 31.3.20	Period 1.6.18 to 31.3.19
	Dementia support service £	Total activities £
Salaries	170,110	145,815
Social security	14,616	13,709
Pensions	2,594	1,665
Staff training	-	200
Rent	60,000	50,000
Rates and water	13,987	14,585
Insurance	5,105	5,398
Light and heat	14,324	11,873
Telephone	5,447	5,195
Postage and stationery	4,144	2,234
Advertising	2,290	3,529
Sundries	143	246
Repairs, maintenance and cleaning	20,436	16,802
Computer maintenance	9,962	7,070
Travel and subsistence	1,558	405
Subscriptions	459	342
Depreciation of tangible and heritage assets	59,169	46,362
	<u>384,344</u>	<u>325,430</u>

DEMENTIA SUPPORT

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2020

9. SUPPORT COSTS - continued

Finance

	Year Ended 31.3.20 Dementia support service £	Period 1.6.18 to 31.3.19 Total activities £
Bank charges	4,493	3,075
VAT unreclaimable	7,443	10,592
	<u>11,936</u>	<u>13,667</u>

Governance costs

	Year Ended 31.3.20 Dementia support service £	Period 1.6.18 to 31.3.19 Total activities £
Recruitment	887	469
Legal and professional	7,936	11,041
Auditor's remuneration	2,358	2,675
	<u>11,181</u>	<u>14,185</u>

10. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	Year Ended 31.3.20 £	Period 1.6.18 to 31.3.19 £
Depreciation - owned assets	59,169	46,362
Hire of plant and machinery	-	200
Other operating leases	<u>60,000</u>	<u>50,000</u>

DEMENTIA SUPPORT

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2020

11. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2020 nor for the period ended 31 March 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2020 nor for the period ended 31 March 2019.

12. STAFF COSTS

	Year Ended 31.3.20 £	Period 1.6.18 to 31.3.19 £
Wages and salaries	572,367	371,095
Social security costs	44,271	31,328
Other pension costs	9,513	3,923
	<hr/>	<hr/>
	626,151	406,346
	<hr/>	<hr/>

The average monthly number of employees during the year was as follows:

	Year Ended 31.3.20	Period 1.6.18 to 31.3.19
Finance and administration	6	6
Fundraising	6	4
Care, activities and outreach	10	8
Catering	2	2
Wayfinding	2	-
	<hr/>	<hr/>
	26	20
	<hr/>	<hr/>

No employees received emoluments in excess of £60,000.

DEMENTIA SUPPORT

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2020

13. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	532,576	301	532,877
Charitable activities			
Dementia support service	85,808	-	85,808
Other trading activities	36,577	-	36,577
Investment income	9,915	-	9,915
Total	664,876	301	665,177
EXPENDITURE ON			
Raising funds			
Raising donations and legacies	96,757	-	96,757
Other trading activities	49,774	-	49,774
	146,531	-	146,531
Charitable activities			
Dementia support service	422,853	50,012	472,865
Total	569,384	50,012	619,396
NET INCOME/(EXPENDITURE)	95,492	(49,711)	45,781
RECONCILIATION OF FUNDS			
Total funds brought forward	1,176,018	50,000	1,226,018
TOTAL FUNDS CARRIED FORWARD	1,271,510	289	1,271,799

DEMENTIA SUPPORT

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2020

14. TANGIBLE FIXED ASSETS

	Improvements to property £	Fixtures and fittings £	Computer equipment £	Totals £
COST				
At 1 April 2019	856,651	65,644	21,420	943,715
Additions	580	608	5,109	6,297
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2020	857,231	66,252	26,529	950,012
	<hr/>	<hr/>	<hr/>	<hr/>
DEPRECIATION				
At 1 April 2019	69,001	23,925	15,293	108,219
Charge for year	38,963	13,251	6,955	59,169
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2020	107,964	37,176	22,248	167,388
	<hr/>	<hr/>	<hr/>	<hr/>
NET BOOK VALUE				
At 31 March 2020	749,267	29,076	4,281	782,624
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2019	787,650	41,719	6,127	835,496
	<hr/>	<hr/>	<hr/>	<hr/>

15. STOCKS

	31.3.20 £	31.3.19 £
Catering supplies	-	829
	<hr/>	<hr/>

16. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.20 £	31.3.19 £
Trade debtors	5,522	-
Other debtors	22,556	4,903
Prepayments	4,251	1,471
	<hr/>	<hr/>
	32,329	6,374
	<hr/>	<hr/>

DEMENTIA SUPPORT

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 31 MARCH 2020

17. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.20	31.3.19
	£	£
Trade creditors	7,856	7,732
Social security and other taxes	12,890	10,608
VAT	7,358	7,583
Other creditors	4,531	17,819
Deferred income	583	559
Accrued expenses	10,658	5,760
	<u>43,876</u>	<u>50,061</u>

18. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	31.3.20	31.3.19
	£	£
In more than five years	<u>60,000</u>	<u>60,000</u>

19. MOVEMENT IN FUNDS

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
Unrestricted funds				
Revenue reserve	1,271,510	117,780	(781,823)	607,467
Capital reserve (fixed asset fund)	-	-	782,623	782,623
	<u>1,271,510</u>	<u>117,780</u>	<u>800</u>	<u>1,390,090</u>
Restricted funds				
Memory Matters Gardening Sessions	289	(289)	-	-
Wayfinding	-	33,709	-	33,709
Community Outreach	-	5,800	(800)	5,000
Chichester Dementia Action Alliance	-	10,000	-	10,000
Activities	-	10,605	-	10,605
RC London & South East Region	-	44,185	-	44,185
	<u>289</u>	<u>104,010</u>	<u>(800)</u>	<u>103,499</u>
TOTAL FUNDS	<u>1,271,799</u>	<u>221,790</u>	<u>-</u>	<u>1,493,589</u>

DEMENTIA SUPPORT

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2020

19. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Revenue reserve	898,684	(780,904)	117,780
Restricted funds			
Memory Matters Gardening Sessions	-	(289)	(289)
Wayfinding	92,820	(59,111)	33,709
Community Outreach	6,200	(400)	5,800
Chichester Dementia Action Alliance	10,000	-	10,000
Activities	12,400	(1,795)	10,605
Daybreaks for Support Workers	10,000	(10,000)	-
Daybreaks	24,067	(24,067)	-
RC London & South East Region	49,863	(5,678)	44,185
	<u>205,350</u>	<u>(101,340)</u>	<u>104,010</u>
TOTAL FUNDS	<u><u>1,104,034</u></u>	<u><u>(882,244)</u></u>	<u><u>221,790</u></u>

Comparatives for movement in funds

	At 1.6.18 £	Net movement in funds £	At 31.3.19 £
Unrestricted funds			
Revenue reserve	1,176,018	95,492	1,271,510
Restricted funds			
Essential Support Staff	25,000	(25,000)	-
Employment of Young Person	25,000	(25,000)	-
Memory Matters Gardening Sessions	-	289	289
	<u>50,000</u>	<u>(49,711)</u>	<u>289</u>
TOTAL FUNDS	<u><u>1,226,018</u></u>	<u><u>45,781</u></u>	<u><u>1,271,799</u></u>

DEMENTIA SUPPORT

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2020

19. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
Revenue reserve	664,876	(569,384)	95,492
Restricted funds			
Essential Support Staff	-	(25,000)	(25,000)
Employment of Young Person	-	(25,000)	(25,000)
Memory Matters Gardening Sessions	301	(12)	289
	<u>301</u>	<u>(50,012)</u>	<u>(49,711)</u>
TOTAL FUNDS	<u>665,177</u>	<u>(619,396)</u>	<u>45,781</u>

BREAKDOWN OF FUNDS

	31.3.20 £	31.3.19 £
Revenue reserve - unrestricted	607,467	1,271,510
Revenue reserve - restricted	103,499	289
Capital reserve - unrestricted	782,623	-
	<u>1,493,589</u>	<u>1,271,799</u>

Revenue reserve - unrestricted

These are funds with no restrictions, held as net current assets of the charity.

Revenue reserve - restricted

These are funds received for restricted purposes, held as net current assets of the charity.

Capital reserve - unrestricted

These funds held by the charity which were acquired from unrestricted donations and that are invested in fixed assets (that is improvements to property, fixtures and fittings and computer equipment) and are thus not funds that are available to meet the general running costs of the charity.

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 MARCH 2020

20. RELATED PARTY DISCLOSURES

Friday Holdings Limited and Friday Estates Limited are companies under the control of the trustee A J Wickins. Friday Estates Limited is the current freehold owner of Sage House, the premises from which the charity operates. During the year the charity paid £60,000 (period ended 2019: £50,000) to Friday Holdings Limited (the previous freehold owner) and Friday Estates Limited under a 25 year lease that commenced on 1 June 2016 at an annual rent of £60,000 per year. The rent charged is 40% less than the open market rent that would be charged if the building was let on a fully commercial basis and the charity is very grateful for this generous concession.

21. ULTIMATE CONTROLLING PARTY

The charitable company is under the control of its members. No one member has sufficient voting rights to control the charitable company.

22. LEGAL STATUS

The charity is incorporated as a company limited by guarantee having no share capital and, in accordance with the Memorandum of Association every member is liable to contribute £1 in the event of the company being wound up.